

## **Minutes of XXXVI IQAC (Aided Courses) of Kanohar Lal Girls PG College, Meerut**

**Held on 03/04/2021 at 11:30 A.M in room no: 05**

### **Members Present**

1. Er. Dinesh Singhal (President)
2. Mr. Pradeep Singhal
3. Dr. Kiran Pradeep (IQAC-Coordinator & Principal)
4. Dr. Neha Sharma Dixit
5. Dr. Poonam Singh
6. Dr. Rakhi Tyagi
7. Ms. Fatima Hasan
8. Ms. Pooja Rai
9. Ms. Smriti Yadav
10. Dr. Deepika Tyagi
11. Ms. Vinta Pundir
12. Mr. Sanjeev Maheshwari
13. Mr. Mayank Vats

Agenda	Discussion and decision taken	Person Responsible	Compliance
<b>Agenda Point 01:</b> Review of the Minutes of last IQAC Meeting	<ul style="list-style-type: none"> <li>Result of 4<sup>th</sup> semester was presented in the meeting.</li> </ul>	Dr. Kiran Pradeep	---
<b>Agenda Point 02:</b> Reports of activities and initiatives since last IQAC Meeting	<ul style="list-style-type: none"> <li>Report was presented in the meeting.</li> </ul>	Dr. Kiran Pradeep	---
	<ul style="list-style-type: none"> <li>Separate file should be made on Mission Shakti.</li> <li>Concerned faculty should visit the website of Mission Shakti and include purpose of Mission Shakti in the file.</li> <li>Posters communicating purpose, activities, programs of Mission Shakti, should be pasted in all the departments.</li> </ul>	Dr. Venu Vanita	<ul style="list-style-type: none"> <li>Mission Shakti work will be completed in the next session.</li> </ul>
<b>Agenda Point 03:</b> Attendance of UG and PG (Hindi & Drawing)	<ul style="list-style-type: none"> <li>As per government order PG classes are being conducted online and attendance is being</li> </ul>	Incharge of all the respective departments	---

	<p>taken regularly. UG classes are not being conducted after 05/04/21 as annual exams are to be conducted from 10/04/21 onwards.</p> <ul style="list-style-type: none"> <li>• UG students can ask their queries online/offline.</li> </ul>		
Planning of the remaining session of PG (Hindi & Drawing)	<ul style="list-style-type: none"> <li>• Remaining session will be conducted as per the guidelines given by the university.</li> </ul>	Dr. Kiran Pradeep	---
Time Table of PG (Hindi & Drawing) for II and IV semester	<ul style="list-style-type: none"> <li>• Time Tables were presented in the meeting</li> </ul>	Dr. Kiran Pradeep	---
Weeding and updating of subject books in the library	<ul style="list-style-type: none"> <li>• Process of weeding is going on and will be completed before the closing of the current session.</li> </ul>	Dr. Rakhi Tyagi	<ul style="list-style-type: none"> <li>• Process of weeding will be completed in the next session.</li> </ul>
	<ul style="list-style-type: none"> <li>• Students should be made aware about websites of free e-books by posting posters in library, computer lab and</li> </ul>	Dr. Rakhi Tyagi	<ul style="list-style-type: none"> <li>• Students will be made aware in the next session.</li> </ul>

	departments.		
Waste/obsolete material of practical department	<ul style="list-style-type: none"> <li>Waste material of Drawing &amp; Painting department was disposed of as per the government norms.</li> </ul>	Discharge committee & Dr. Jyotsna	---
Remedial classes of Hindi spellings	<ul style="list-style-type: none"> <li>Hindi spellings are being taught in the last 10 minutes of the lecture.</li> <li>Classes will continue in the next session.</li> </ul>	Ms. Siddhi Gupta	---
Foundation and Qualifying courses	<ul style="list-style-type: none"> <li>Classes were conducted online/offline and syllabus was completed on time.</li> </ul>	Dr. Venu Vanita	---
EdNiravan App	<ul style="list-style-type: none"> <li>Syllabus of II and IV semester will be uploaded on the app.</li> </ul>	Dr. Poonam Singh & Dr. Jyotsna	<ul style="list-style-type: none"> <li>Syllabus of II and IV of semester of Hindi has been uploaded on EdNirvana.</li> </ul>
Student Self Service	<ul style="list-style-type: none"> <li>Students should be motivated to use and download the app.</li> <li>Student relevant information should be posted on the app and faculties should also use the app and motivate the students</li> </ul>	Ms. Preeti Singh, Ms. Vinita Pundir, Ms. Sonika Nagar, Ms. Pooja Rai	<ul style="list-style-type: none"> <li>All efforts will be done in the next session to motivate the maximum students to use the app.</li> </ul>

	also to use the app.		
<b>Agenda Point 04:</b> Discussion on the grievances/suggestion's letters given by the students	<ul style="list-style-type: none"> <li>• There was no letter from the students.</li> </ul>	Dr. Kiran Pradeep	---
<b>Agenda Point 05:</b> Discussion on the letters received from the university/Government	<ul style="list-style-type: none"> <li>• Letters were reviewed and discussed in the meeting.</li> </ul>	Dr. Kiran Pradeep	---
<b>Agenda Point 06:</b> Any other issue with permission of the chair	<ul style="list-style-type: none"> <li>• All subject faculties are required: <ul style="list-style-type: none"> <li>▪ To make themselves aware about 21<sup>st</sup> century skills and 5Es and 5Cs of NEP.</li> <li>▪ How NEP will ensure the implementation of 5Es and 5Cs among the students?</li> </ul> </li> <li>• Discussion on NEP will</li> </ul>	All subject faculties	<ul style="list-style-type: none"> <li>• All faculties have been made aware about 21<sup>st</sup> Century skills, 5Es and 5Cs.</li> <li>• Discussion will be done in the next session.</li> </ul>

	<p>be done in the next IQAC meeting.</p> <ul style="list-style-type: none"><li>• Criterion of headship of departments will be further discussed.</li><li>• Meeting ended with thanks to the chair.</li></ul>		
--	--	--	--